

Permitting

Code Enforcement

The Code Enforcement Officer also is the Plumbing Inspector and Enforcement Officer for the Junk Automobile, Junk Yard, Shore Land Zoning, Subdivision, and Land Development ordinances.

You may view below and print out the following applications:

1. [Plumbing Application](#) draft only
2. Subsurface Wastewater Disposal System Application draft only
3. [Application For Automobile Graveyard and /or Junkyard Permit](#)
4. Shore Land Zoning Permit Application
5. Subdivision Minor Application boundary adjustment, family homesteads
- 6 Subdivision Major Application
7. General Development Application

Each application is associated with extensive State and Local Laws that the person completing the application ought to obtain and review. Read the instructions for completing an application completely. They contain procedures which must be followed; and the inspections which are required. Upon request the Code Enforcement Officer will advise you regarding these procedures.

PLUMBING PERMIT: This permit is required of anyone intending to install any type of internal plumbing either on a new or existing building. Applications and permits must be obtained from the Plumbing Inspector in the Code Enforcement Office. A permit fee is charged. **INSPECTIONS:** 1) Rough-in--when water/waste lines are installed; pressure checks are required (2) Final--when fixtures are installed (move-in condition). See [Winterport Plumbing Application](#).

SEWER CONNECTION PERMIT: This permit is required of anyone intending to hookup to the public sewer system or proposing a substantial change in the volume or character of effluents that are being discharged into the system. This permit must be requested at least forty-five (45) days prior to the proposed connection or change. Applications are available in the Code Enforcement Office, and must be approved by the Winterport Pollution Control Facility Superintendent prior to the issuance of a building permit. There is a permit fee, and all hookup expenses will be borne by the applicant.

SHORE LAND PERMIT: This permit is required of anyone intending to erect, alter or repair any structure or land within two hundred fifty (250) feet of any pond, river, wetland, fresh or salt-water body or within seventy-five (75) feet of a stream. (Shore land permits may also require land use permits, building permits, Department of Environmental Protection approvals, and/or Corps of Engineer approvals.) Approval for this permit must be obtained either by the Planning Board or the Code Enforcement Officer. A fee is charged.

SUBDIVISION PERMIT: This permit is required of anyone intending to develop or divide one lot or structure into three (3) or more lots and/or units in any five year period. A division may be accomplished by sale, lease, development, buildings or otherwise. Applications are available in the Code Enforcement

Office, and approval for the subdivision must be obtained from the Winterport Planning Board. A fee is charged.

SUBSURFACE WASTEWATER DISPOSAL PERMIT: This permit is required of anyone intending to install a private wastewater disposal system (including but not limited to a new, replacement, expanded, experimental or seasonal conversion system). This permit is also required for individually installed components of such systems. Applications and permits must be obtained from the Plumbing Inspector in the Code Enforcement Office prior to the issuance of a building permit, and a permit fee is charged.

INSPECTIONS: (1) Prior to system/components being buried or backfilled **FLOOD HAZARD AREA PERMIT:** This permit is required of anyone intending to construct, relocate, replace, enlarge, or modify any structure or land which is located in the special flood hazard areas. Applications are available at the Code Enforcement Office, and a fee is charged.

LAND USE PERMIT: This permit is required of anyone intending to dig, fill, dredge, remove structures, construct roadway(s), clear trees, etc., as well as for any other use described in the City Ordinances as needing a special permit. Applications are available in the Code Enforcement Office, and a permit fee is charged.

MOBILE HOME PARK/CAMPGROUND PERMIT: This permit is required of anyone intending to construct, alter, maintain, operate or expand either a mobile home park or a campground. As defined, a Mobile Home Park is the placement of three (3) or more mobile homes on a single parcel of land. "Campground" means land upon which three (3) or more recreational vehicles are temporarily parked. Approval by the Planning Board is required. Applications are available in the Code Enforcement Office, and a fee is charged.

INTERNAL PLUMBING

If a permit has been issued, but the person installing the plumbing has terminated his work before the job is finished you may be charged a \$6.00 Transfer fee. Fees for Internal Plumbing are effective on October 1, 1999.

FIXTURE FEE: 1 to 3 Fixtures, \$24.00 Each Additional Fixture, \$6.00

A \$24.00 hook-up fee shall be charged for:

1. New water distribution and/or drainage pipes are installed or relocated in a building, but no fixtures installed.
2. The connection of a mobile home which bears the Housing and Urban Development (HUD) seal or a modular home which bears the Manufactures Housing Board seal to a building sewer. NOTE: Relocated mobile homes, modular homes or any other similar structures shall be considered as new conventional stick built structures. A plumbing fixture fee shall be charged based on this section.
3. The connection to a public sewer when piping is installed outside the jurisdiction of the sanitary district. Consider a hook-up as a fixture in calculating fixture fee.

Permits for complete disposal system *

\$200.00 Engineered system (includes one Disposal Area)

\$200.00 Non-engineered system

\$100.00 Primitive system (includes one alternative toilet)

\$ 35.00 Separate laundry disposal field

\$ 35.00 Seasonal conversion permit

\$ 20.00 Variance (is added to permit fee)

Permits for individual components of disposal system *

\$ 20.00 Alternative toilet (only)

\$150 00 Disposal field (engineered system)

\$75.00 Disposal field (non-engineered system)

\$50.00 Treatment tank (non-engineered system)

\$80 00 Treatment tank (engineered system)

\$100.00 Holding Tank

\$20.00 Variance (is added to permit fee)

\$20.00 Other System Component (complete pump station, piping) effective 7/1/99

NOTE: Municipalities may assess additional permit fees, above those listed in the tables above, if authorized to do so by local ordinance. The additional permit fees are retained by the municipality. (State share is 25% of the fees in the tables, 75% for the municipality.)

ROAD WEIGHT LIMIT WAIVER

I _____ hereby acknowledge the _____ is posted against heavy vehicle weight use. A need exists for the above individual to have an exemption from this restriction to travel over the following route on the _____ day of _____, 2004. In return for receiving this waiver the above named individual agrees to pay for any road damage which is a result of this waiver being issued.

Responsible Individual _____

Date _____

Witness _____

The Road Weight Limit Ordinance Section 5 permits waivers to be issued providing A. there is no route across roads not posted, B. the waiver is an economic necessity for a local resident or business, and C other security may be required by the Board of Selectmen.

Approved by Road Commissioner _____

[E 9 1 1 GEOGRAPHIC ADDRESS CONFIRMATION FORM](#)

