

Town of Winterport Town Council
MINUTES of Zoom Town Council Meeting
on Tuesday, April 7th, 2020

Call to Order- Chairperson Stephen Cooper called meeting to order at 7:00pm

Consent Agenda (items marked with an asterisk *)- Ann Ronco made a motion and Corey Ginn seconded to accept the consent agenda. MOTION UNANIMOUS

Adopt Agenda- Ann Ronco made a motion and Corey Ginn seconded to adopt the agenda meeting. MOTION UNANIMOUS

Financial Reports:

April 07, 2020	April 21, 2020
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen.Fund Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

Payroll and Invoice Warrants

- A. Payroll through Sunday, April 5, 2020- Motion was made by Margaret English- Flanagan and seconded by Ann Ronco to pay Payroll through Sunday, April 5, 2020. MOTION UNANIMOUS.
- B. Invoices through Monday, April 6, 2020- Motion was made by Ann Ronco and seconded by Peter Rioux to pay invoice warrants through Monday, April 6, 2020 MOTION UNANIMOUS.

Guest Speakers & Committee Reports- N/A

Input from Citizens on Unscheduled Items- N/A

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

- A. Regular meetings of April 21st and May 5th, 2020*

Accept Minutes

- A. Town Council Meeting Minutes of March 10th, 2020- Ann Ronco noted that staff needs to correct the attendance of Ann Ronco and Corey Ginn, from absent to being present since they both were at the last meeting. Motion was made by Peter Rioux and second by Margaret English-Flanagan to accept the minutes with noted change. MOTION UNANIMOUS.

Scheduled Items:

Old Business

- A. Ready for Consideration- None
- B. Pending further action-
 - 1. Intent to Build Notice Ordinance- Town Manager stated that he shared the draft of the Intent to Build Notice Ordinance with the Code Enforcement Officer Jackie Robbins. Her only comment on it was under A5 to add mobile homes to the list of projects. She had no other comments on it in regards to if it was to much or too little. She also had no comment on the payment portion of it. Town Manager asked where the Town Council wants to go with this ordinance and proposed application. Does the Council want to try and put it on the warrant for Town Meeting or does the Council want to remove the

process for monetary reasons. Motion was then made to accept the contract from Jackie Robbins for Tax Equalization Appraisal Program. Motion made by Margaret English Flanagan and second by Ann Ronco. MOTION UNANIMOUS.

2. Statement of Interest Form- Service on the MMA Executive Committee. - Town Manager stated that every year MMA looks for new members for their Executive Committee. He stated that he uses to be part of it and is toying with the idea of putting his name in. He stated that there is a 5-year timetable for a member to serve after having already served to be eligible for the Vice President position. He is looking for consent from the council to allow him to proceed. His contract states that he can participate in other outside organizations tied to his profession but only upon council approval. Peter Rioux asked if there was any stipend from this position. Town Manager stated that he believes they only pay mileage. Peter Rioux then asked why Town Manager wanted to do this. He listed off valid reasons why he wanted to participate. Council was UNANIMOUS on approval for the Town Manager to proceed.

3. Donations to the Recreation Department in Memory of Gibran El-Hajj.- Motion was made by Ann Ronco and seconded by Margaret English Flanagan to accept donations. MOTION UNANIMOUS.

4. Application for a Catering Permit- Motion was made by Ann Ronco and seconded by Corey Ginn to approve the Catering Permit. MOTION UNANIMOUS.

5. Purchase & Sale Agreement(s)- Town Manager stated that before all the health crisis broke out, he sent out letters to some of the individuals that owed the town taxes. He stated that one individual has responded quickly and is willing to do what ever the council requires in order to retain his property. The proposed agreement is for 20 months, that covers 4-years of back taxes. The individual indicated that he can make the monthly payments listed and some months a little more, however he is definitely interested. Motion was made by Ann Ronco and seconded by Corey Ginn to approve agreement. MOTION UNANIMOUS.

Legal: None

Appointments/Resignations:

A. Resignations

1. April DaSilva, Recreation Board- Motion was made by Ann Ronco to accept resignation from recreation board, seconded by Peter Rioux. MOTION UNANIMOUS.

B. Appointments

1. Brittany Whittlesey, Recreation Board – Motion was made by Ann Ronco and seconded by Corey Ginn to appoint Brittany Whittlesey to recreation board. MOTION UNANIMOUS.

Correspondence/Significant Items

Outgoing

1. None

Incoming

1. DM&J Metal Payments Check #3416 & #3439*

Minutes/Agendas:

Adjourn: Motion was made by Ann Ronco and seconded by Margaret English Flanagan to adjourn at 7:56 p.m. MOTION UNANIMOUS.

NOTE:

Meetings:

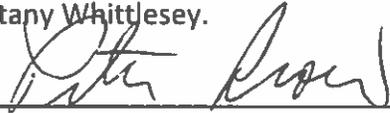
Dates & Time of other meetings between April 8th & April 20, 2020
All other meetings have been cancelled.

Training & Days Off:

Minutes prepared and respectfully submitted by Brittany Whittlesey.



Stephen Cooper



Peter Rioux



Maggie English-Flanagan



Ann Ronco



Corey Ginn