

**TOWN COUNCIL MINUTES**  
**June 16, 2020**

**\*\*Zoom program malfunctioned and did not record meeting or save meeting recording.**

**Call to Order-** Ann Ronco called meeting to order at 7:00p.m

**Consent Agenda** (items marked with an asterisk \*)- Motion was made by Peter Rioux and seconded by Stephen Cooper to accept consent agenda. MOTION UNANIMOUS

**Adopt Agenda:** - Motion was made by Peter Rioux to adopt the agenda as written. Motion seconded by Stephen Cooper. MOTION UNANIMOUS.

**Financial Reports:**

<b>June 16, 2020</b>	<b>June 30, 2020</b>
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen.Fund Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

**Payroll and Invoice Warrants**

- A. Payroll through Sunday, June 14<sup>th</sup>, 2020- Motion was made by Margaret English Flanagan and seconded by Peter Rioux to pay payroll through Sunday, June 14<sup>th</sup>, 2020. MOTION UNANIMOUS.
- B. Invoices through Monday, June 15<sup>th</sup>, 2020- Motion was made by Peter Rioux and seconded by Margaret English Flanagan to pay invoices through Monday, June 15<sup>th</sup>, 2020. MOTION UNANIMOUS.

**Guest Speakers & Committee Reports-** Winterport Water & Sewer District- Annaleis Hafford came to the Town Council to ask for their support for the new sewer system treatment plant. She stated that per their charter they need to hold a public meeting notifying all rate payers of the status of the Waste Water Treatment Plant. This presentation would cover everything from the last 6 months, everything that she has already covered with the council. She would like to publicly speak with council support. She would like the Town Council's support of the district as a group and take it to the Town Meeting in 2021. She stated that she would like a vote on this supporting the District. Peter Rioux stated that the board will be different in 2 weeks. Margaret English Flanagan stated that after the Election on July 14<sup>th</sup>, 2020 there could be two new council members. Annaleis stated that she does not understand why the present board can not support this and then come back. She stated that she really wants to leave here with a vote of support. Peter Rioux spoke up and stated that he is not afraid to say that they support it. Town Manager stated that even if there are two new council members there will be 3 preexisting members. Ann Ronco stated that she has a business downtown and pays a lot of money for the services. She continued on to say that she is tired of paying for services that she does not use much or can afford. Discussion continued between council members on supporting it. Margaret English Flanagan asked for clarification. Was she asking the Town Council to agree to support this, put it on the warrant and the have the voters vote on it? Annaleis stated that she cannot communicate to the voters without council support. A motion was made and then was withdrawn stating that the council supported all the taxpayers absorb the cost of the new district. However, the full council did give their verbal support of the project going before the voters of the Town of Winterport.

**Input from Citizens on Unscheduled Items-**

**Town Manager Presentation-** No presentation scheduled.

## Schedule of Meetings

- A. Regular meetings of June 30<sup>th</sup>, 2020 and July 14<sup>th</sup>, 2020 (**This item is not included on consent agenda since the July 14<sup>th</sup> meeting falls on election day.**) – Motion was made by Peter Rioux to cancel the July 14<sup>th</sup>, 2020 council meeting due to Elections. Motion was seconded by Corey Ginn. MOTION UNANIMOUS.

## Accept Minutes

- A. Town Council Meeting Minutes of June 2<sup>nd</sup>, 2020- Motion was made by Peter Rioux and seconded by Margaret English Flanagan to accept the minutes as written. MOTION UNANIMOUS.

## Scheduled Items:

### Old Business

- A. *Ready for Consideration*- No items.

- B. *Pending further action*- No items.

### C. *New Business*

1. Purchasing Policy & Policy on Items Put Out to Bid- One of the councilors asked Town Manger to put this on the agenda to go over it. They were not on the Town Council before or familiar with the previous ordinance and was hoping to get some more information. The policy can be changed. Corey Ginn asked if in any of the other Towns the Town Manager worked for ever encountered this. Town Manager stated that he never came up against this. He spoke to MMA and there are very few legal cases on this. When deciding on contracts, price is one indicator but not the sole indicator or determining factor. Peter Rioux stated that as far as he is concerned the Policy changed at the last meeting and that it was not his problem anymore so let's move on. Discussion continued for a while. It was decided to be put on the agenda for the new Town Council.

2. Paving Projects and Agreements- The Town Manger informed the council that on Memorial Day on Lincoln Ave the Sewer and Water District had a break in the line that they had to repair. This involved digging up part of Lincoln Ave. They got a quote on repairing the section that they dug up. However, the companies that they got the quotes from stated that they could not guarantee that work because of the condition of the rest of the road. They approached the town wanting to know if they could coordinate the work with the town work. Town Manager stated that he got a quote from Wellman Paving to pave the whole section and the Water District pay for the portion of road that they dug up. Peter Rioux stated that it is the Water Districts responsibility to replace it, he then asked to what standards they were repairing it to. He stated that they Water District dug it up they should replace it. Peter Rioux stated that they can certainly pay for their portion. Corey Ginn asked the Town Manager if he knew why they stated the road would not hold up. Was it because there was no gravel under it? Town Manager stated that he was told the road was in complete despair. A patch wont last. The council decided to add it to the project list and get some concrete numbers. There was council consensus to form a contract amendment. Stephen Cooper then asked if the Water District just wanted to cold patch the area or quick pave it. It was agreed to fix that piece of road and the Water District pay for the portion that they dug up. The other part of this is there is about \$110,000 dollar left in the account for roads. Do we use it or let it go to the general fund? Thought is to amend the existing contract and use the funds for one of the roads that just bid and awarded. Town Manager stated that he spoke with Scott and he can get it done before the end of the month. So, there is a possibility to use it for something so that it does not just lapse. So, do we do Stream Road or Baker Road? The Baker Road quote was approximately \$105,000. The manager noted that at some point this summer that the railroad is going to be doing construction and divert traffic down the Baker Road. It makes sense to get the project completed now if that is the case. Motion was made by Peter Rioux and seconded by Corey Ginn to amend the existing contract and to do the Baker Road. MOTION UNANIMOUS.

3. COVID-19 Policy Related to Use of Public Facilities- There is a new baseball league that is asking for permission to utilize the Rec field. It would have to be consistent with COVID guidelines. The Town Manager stated that he is okay with it if operating within CDC guideline but he will need to put in place guidelines and a waiver of some sort to protect the Town. Motion was made by Peter Rioux and seconded by Corey Ginn to allow use of the Recreation Fields during the COVID Period this summer. MOTION UNANIMOUS.

**Legal:** None

**Appointments/Resignations:**

- A. Resignations- None
- B. Appointments- None

**Correspondence/Significant Items**

**Outgoing**

- 1. None

**Incoming**

- 1. DM&J Check # 3523 & 3549\*
- 2. Maine Forest Service Notification #503706

**Minutes/Agendas:** None

**Communications:**

- A. Town Manager's Report- On June 30<sup>th</sup>, 2020 it is the end of the year. The town office usually closes early on June 30 to tie up the end of year. We usually close at 12 p.m. or 1 p.m. One of the reasons this year is being that this is the first year with Trio Sequel. There is a council meeting that night but the intent is to still hold the council meeting that evening. The Town Manager noted for the Town Council that the alarms in the building are now on and activated. The Town Manager walked all Councilors through the process of arming and disarming the alarms. He stated that the alarms have gone off 3 times in the past week.
- B. Response to Council Questions- No responses.
- C. Council Comments- Peter Rioux invited every council member to come to Riverview Heights or Garden Drive and enjoy the smell that is now everywhere up there. Further discussion was had on this issue. The Town Manager stated that he and the Code Enforcement officer are working on it. Corey Ginn asked about tree trimming. He asked what the schedule was for trimming the tree. He also asked about next year putting it out to bid.

**Signatures:**

**Executive Sessions:** None Scheduled

**Adjourn:** Motion was made to adjourn at 8:15p.m. by Margaret English Flanagan and seconded by Corey Ginn. MOTION UNANIMOUS.

**NOTE:**

**Meetings:**

Dates & Time of other meetings between June 17<sup>th</sup>, 2020 & June 30<sup>th</sup>, 2020

**Training & Days Off:**

Minutes prepared and respectfully submitted by Brittany Whittlesey.

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Stephen Cooper

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Peter Rioux

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Maggie English-Flanagan

\_\_\_\_\_  
Ann Ronco

\_\_\_\_\_  
Corey Ginn

Approved by Town Council at the June 30, 2020  
Town Council meeting.