Winterport Town Council
Tuesday, August 11th, 2020
MINUTES

Call to Order- Chairperson Anne Ronco called meeting to order at 7:00p.m

Consent Agenda (items marked with an asterisk *) Motion was made by Corey Ginn and seconded by Margaret English Flanagan to accept consent agenda. **MOTION UNANIMOUS**

Adopt Agenda- Motion was made by Margaret English Flanagan to adopt the agenda as written. Motion seconded by Corey Ginn. **MOTION UNANIMOUS.**

Financial Reports:

August 11, 2020	**August 25, 2020**
Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Current Year Property Tax	Gen.Fund Gen. Ledger Summary (Detail New)
Liens & Foreclosures Status	

Payroll and Invoice Warrants

A. Payroll through Sunday, August 9th, 2020 - Motion was made by Margaret English Flanagan and seconded by Corey Ginn to pay payroll through Sunday August 9th, 2020. **MOTION UNANIMOUS**

B. Invoices through Monday, August 10th, 2020- Motion was made by Corey Ginn and seconded by Margaret English Flanagan to pay invoices through Monday, August 10th, 2020. **MOTION UNANIMOUS**

Guest Speakers & Committee Reports- No speakers or committee reports

Input from Citizens on Unscheduled Items- N/A

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

A. Regular meetings August 11th & August 25th, 2020*.

Accept Minutes

A. Town Council Meeting Minutes of July 28th, 2020- Motion was made by Margaret English Flanagan and seconded by Corey Ginn to accept the minutes from the meeting on July 28th, 2020. **MOTION UNANIMOUS**

Scheduled Items:

Old Business

A. Ready for Consideration- N/A

B. Pending further action-

1. 2020 Summer Paving Projects Update & Changes – Town Council wanted to wait until Town Manager was back to discuss summer road projects. Town Manager and owner of Wellman Paving Scott Preston are present at the meeting to discuss changes. There was discussion on Lincoln Ave, town council wanted to know how much of the road the Water District was paying for and what work needed to be done on the road. Town Council also inquired as to how the project was being paid. Is the town paying for it and

then being reimbursed by the Water District? There was also a question about reclaiming Lincoln Ave. Scott Preston stated that the roads in town do not have a proper base and reclaiming the road could cause more problems. Town Council agreed to the Lincoln Ave project. Next the changes to the summer paving project were discussed. There were 5 roads where changes were suggested. Town Manager stated that there is a breakdown of those changes in the Town Manager's report. Ann Ronco asked why Wellman Paving needed more money for the summer projects. Scott Preston stated that they do not need more money, they can do what they were asked to do. The paper that they have are changes to the original bids that he thinks will make the roads better. Discussion continued regarding Elm Street, Stream Road, Commercial Street, Washington Street and Staples Road. Each road was discussed individually and then voted on. The discussion involved the recommended change for each road and why it is being recommended. The final votes for each road are as follows:

A. Elm Street- Margaret English Flanagan motion to approve changes, Corey Ginn seconded. **MOTION UNANIMOUS**
B. Stream Road- Margaret English Flanagan motion to approve changes, Tammy Higgins seconded. **MOTION UNANIMOUS**
C. Commercial Street- There was a motion made by Ann Ronco to keep Commercial Street as originally presented, motion died. Second motion was made to make the changes, motion was made by Corey Ginn and seconded by Margaret English Flanagan. **MOTION UNANIMOUS.**
D. Washington Street- Motion made by Corey Ginn to go with the revised plans for Washington Street, seconded by Stephen Cooper. **MOTION PASSED 4:1**
E. Staples Road- Motion was made to go with revised plan for Staples Road, motion was made by Corey Ginn and seconded by Stephen Cooper. **MOTION UNANIMOUS**

Town Manager then asked the town council about having Wellman's Paving do an estimate on a few additional roads since there will likely be funds remaining in the road account. There was a consensus among the town council to have Wellman's provide an estimate on additional roads to be repaired.

C. New Business

1. Options for Ambulance Services Committee Formation – The town council would like for the town manager to advertise the formation of the Ambulance Services Committee. They asked that he also advertise that any interested party fill out a board/ committee application and submit it to the town. Phil Higgins asked that the Town Council act on this sooner rather than later due to its importance. Town Manager stated that he will post it tomorrow. Town Council also asked that it be placed on next council's meeting agenda. Phil Higgins stated that there are people that have expressed interest but that they are on vacation at this time.

2. Application for a Catering Permit – Half Acre submitted a revised copy of a previously approved catering permit. Permit was approved by the town council for approval and signatures.

3. MMA Annual Election Ballot – Town council gave the Town Manager authority to vote on their behalf.

4. Town of Winterport Traffic Ordinance-Proposed Amendment to include No Thru Way Designation on Elm Street- Town Manager explained the process of making Elm Street no longer a thru way. Town Council asked the Town Manager to proceed with the next step in the process.

Legal: None

Appointments/Resignations:

A. Resignations- None

B. Appointments-

1. Budget Committee- 3 regular appointments; two vacant appointments – Stephen Cooper made a motion to appoint Paula Cole, Jacob Gran, Susan Rioux and Dale Rowley to the Budget Committee. Margaret English Flanagan seconded. **MOTION UNANIMOUS.** Paula Cole was appointed to 1 year term to finish out the term of Raymond Porter. Jacob Gran, Susan Rioux, and Dale Rowley were appointed to a 2-year term.
   a.) Paula Cole
   b.) Jacob Gran
   c.) Susan Rioux
   d.) Dale Rowley

Correspondence/Significant Items

Outgoing

1. None

Incoming

1. Notice of Meeting of the Winterport Water District- Motion was made by Margaret English Flanagan to Authorize the Winterport Water District to hold a public hearing on the plans to upgrade the Winterport Sewer District. Corey Ginn seconded the motion. **MOTION UNANIMOUS.**

Minutes/Agendas: None

Communications:

A. Town Manager's Report- No questions or comments on the Town Manager's Report.
B. Response to Council Questions-N/A
C. Council Comments N/A

Signatures:

Executive Sessions: No Executive Sessions Scheduled

Adjourn: Motion was made by Ann Ronco and seconded by Corey Ginn to adjourn the meeting at 8:54 PM.

NOTE:
Meetings:
Dates & Time of other meetings between August 11th – August 25th, 2020
Board of Assessors 4:00 PM on Wednesday, August 12th.
Training & Days Off:

Minutes prepared and respectfully submitted by Brittany Whittlesey.

Stephen Cooper

Tammy Higgins

Maggie English-Flanagan

Ann Ronco

Corey Ginn