

Town of Winterport
Public Hearing Minutes
Tuesday, September 8th, 2020 at 7:00 PM

Public hearing was held at the Town Office on a proposed amendment to the Town of Winterport Traffic Ordinance that would make Elm Street a No Truck through way. A Comment was made asking if the truck traffic that would now be introduced to low Lebanon Road would affect the sewer lines. Corey Ginn stated that if the sewer lines are installed correctly then it would not affect them. Ann Ronco stated that she believes that the sewer line were redone on that road in 2004. There was no further comment. Stephen Cooper made a motion and Corey Ginn seconded motion to close the Public Hearing at 7:10 p.m. **MOTION UNANIMOUS.**

Town of Winterport
Town Council Meeting MINUTES
Tuesday, September 8th, 2020

Call to Order Chairperson Ann Ronco called meeting to order at 7:11 p.m

Consent Agenda (items marked with an asterisk *) Motion was made by Margaret English Flanagan and seconded by Corey Ginn to accept consent agenda. **MOTION UNANIMOUS**

Adopt Agenda Motion was made by Corey Ginn to adopt the agenda as written. Motion seconded by Margaret English Flanagan. **MOTION UNANIMOUS.**

Financial Reports:

| September 8, 2020 | September 22, 2020 |
|--|--|
| Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly | Gen Fund Cash Position, Reserves, Trusts, and Investments YTD |
| Current Year Property Tax | Gen. Fund. Gen. Ledger Summary (Detail New) |
| Liens & Foreclosures Status | |

Payroll and Invoice Warrants

- A. Payroll through Sunday, September 6, 2020- Motion was made by Corey Ginn and seconded by Margaret English Flanagan to pay payroll through Sunday September 6th, 2020. **MOTION UNANIMOUS**
- B. Invoices through Monday, September 7th, 2020- Motion was made by Corey Ginn and seconded by Margaret English Flanagan to pay invoices through Monday, September 7th, 2020. **MOTION UNANIMOUS**

Guest Speakers & Committee Reports- No speakers or committee reports

Input from Citizens on Unscheduled Items-

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

- A. Regular meetings September 8th & September 22nd, 2020. *

Accept Minutes

- A. Town Council Meeting Minutes of August 25th, 2020- Motion was made by Corey Ginn and seconded by Tammy Higgins to accept the minutes from the meeting on August 25th, 2020 **MOTION UNANIMOUS**

Scheduled Items:

Old Business

A. Ready for Consideration-

1. Review of Applications to serve on the Options for Ambulance Services Committee- There have been four applications received for persons interested in serving on the Ambulance Services Committee. Logan Craig, Phil Higgins, Lee Bowden, and William Olver. Tammy Higgins asked if the number of people on the committee could be changed from 5 to 3. Town Manager stated that it likely could not be changed without at least calling a special town meeting to do so because when it was voted on at the Annual Town Meeting it was for 5 people. Phil Higgins stated that he would be the fire and rescue association member. Margaret English Flanagan made a motion to table until next meeting to see if any more applications come in. Corey Ginn seconded; **MOTION PASSED 4:1**
2. Proposed Amendment to the Town of Winterport Traffic Ordinance to include No Thru Way (Truck Traffic) Designation on Elm Street. -Margaret English Flanagan made a motion to accept the amended traffic ordinance as presented, motion was seconded by Corey Ginn, **MOTION UNANIMOUS.**

B. Pending further action-

1. 2020 Summer Paving Projects Contract & Additional Road Projects- Town Manager stated that he spoke with Scott Preston from Wellman Paving. On the Rabbit Hill Road there are a couple of sections where grass has grown in 1-2 feet into the roadway. They stated that they could come out with a skidsteer to address the problem in another couple weeks before paving. Town Manager stated that it could be done with the Town skidsteer. Old Cove Road- in the short-term Wellman's could shim it and fix the curb and only apply a surface course. It should last 5-7 years. This could save some on the pricing. Corey Ginn stated that a shim, overlay, and curb work is approximately \$25,000-\$30,000 dollars. He stated that they should eliminate the reclaim, gravel, and binder and just do the curb and a 1-inch surface. Town Manager stated that Scott Preston also provided a quote for the Monroe Road for the section prior to the Rabbit Hill Road. Statement was made that Monroe Rd and Goshen Road really need to be fixed, and that Vero's Way really needs to be fixed. Statement was also made that something should be done to Old Cove Road. Town Manager asked the Town Council what it wanted to do on Sampson Street. Would they like to make repairs before or after construction at the Water Sewer District. Stephen Cooper stated that he thinks option 3 for Old Cove Road makes the most sense, and to do nothing to Sampson Street until construction is done. Tammy Higgins agreed stating it does not make sense to fix it (Sampson Street) just to be destroyed again. Corey Ginn also agrees with Stephen Cooper, especially about the Goshen Road. Corey Ginn then asked about cutting back the trees. Town Manager stated that the town will do their best to get it done one way or another. Tammy Higgins asked who does the cutting of the trees? Corey Ginn stated that we typically use Herz. Corey Ginn stated that it might be worth putting it out to bid. Tammy Higgins asked if the town has a piece of equipment that does that type of work. Town Manager stated that he has spoken to Dave about renting stuff to do that. Corey Ginn stated that the Town Manager should get in touch with Bud Jordan or Mike Newey. Ann Ronco asked about Vero's Way. Tammy Higgins stated that she feels it really needs to be done. Corey Ginn stated that he feels Rabbit Hill Road, Perry Road and Sampson Street should be put on hold until next year. Corey Ginn made a motion to add Monroe Rd, Goshen Rd, Vero's Way and Option 3 for Old Cove Rd to that paving list and hold off on Rabbit Hill Rd, Perry Rd, and Sampson until next year. Seconded by Stephen Cooper. **MOTION UNANIMOUS.**

C. New Business

1. Quitclaim Deeds- Motion was made to accept the Quit Claim Deed for Account # 2508. Motion was made by Stephen Cooper and seconded by Corey Ginn. **MOTION UNANIMOUS.**

2. Technology & Equipment for Town Office- Town Manager stated that this was asked to be placed on the agenda by one of the councilors. Town Manager stated that the town is apparently on our own for website maintenance now. The phones really need to be updated in order to address some of the past complaints from residents as well as councilors. The manager noted that staff has looked at new phone systems in the past but we have not investigated live streaming yet. The Town Manager noted that when he last looked at the development of a new website for budgetary purposes that prices ranged from 5,000- \$7,000 dollars. It all depends on what the town wants to offer for services through the website. Margaret English Flanagan asked what the additional cost would be if the town updated the website. Town Manager stated that there would be the annual host/user fee. The primary cost would be in the set up and setting up of admin settings. It was asked if the town could ask surrounding towns who they use. Council thinks we should use vendors that are used to working with municipalities and familiar with our software packages. There should be a handful of vendors that provide those things. Most companies have a basic package and add things from there sort of like a buffet. Town Manager stated that he wanted to start the conversation and see where the council stands. The council would like the Town Manager to get quotes on phone systems for good, better, and best systems out there. The Council would like to have something brought back to them in a month.

Legal: None

Appointments/Resignations:

A. Resignations- N/A

B. Appointments-

1. Recreation Board- April DaSilva- Motion was made by Margaret English Flanagan and seconded by Corey Ginn to appoint April DaSilva to the Recreation Board.

Correspondence/Significant Items

Outgoing

1. None

Incoming

1. Notice/Letter for the Subject 2021 Maine DOT Preservation Project
2. DM&J Check Number 3681*
3. Maine Forest Service Notification #541370
4. Voting Results for Waldo County Budget Committee

Minutes/Agendas:

1. Waldo County Commissioners' Court Session Minutes August 19th, 2020

Communications:

- A. Town Manager's Report- Town Manager asked if anyone was aware of the situation with the Perkins Road related to an agreement that the town had with the Ward Farm. Town Manager stated that he spoke to Mrs. Ward and she stated it has been over 20 years since the town has done anything. She claims the plow will make a swipe but that is it. Corey Ginn stated that the Perkins Road is a Town Road, and it might be worth hiring a surveyor to define it. Town Manager stated that he has been looking for information on the agreement but has not found any. Corey Ginn stated that the road use to go up to the farm and the family gave the land for the road. Corey Ginn stated that he would ask his Uncle Bernard who lives on that road.

The Town Manager stated that he received another email from Brian Richardson about loud trucks on the Main Road. He noted that Mr. Richardson indicated that he would offer to pay up to \$200 for a new sign to be installed. It was noted that it is a state road therefore the Town and citizens would have to work through the State of Maine on the issue. It is still likely an enforcement issue. Town Manager stated that he can talk to the Waldo County Sheriff's Department and can talk to the State in terms of funding for equipment. Question was asked if the town can then use that data that is collected from the county's equipment and then go to the State with that data. The Manager Reported that Scott Preston asked what the town was going to do for sand this year. He has verbally stated to the Town Manager that he will extend the sand price that we are currently at for one (1)-year. Margaret English Flanagan stated that we would need it in writing. It was agreed to put this item on the next agenda.

B. Response to Council Questions- None

C. Council Comments – Stephen Cooper asked if something could be done on the Monroe Road where the trees are leaning over. He stated that it really needs to be taken care of before one breaks. Stephen Cooper also stated that while he was on a pothole patrol that he noticed that there is a large pothole near Corey Ginn's house on the Clark Road that is bad and needs tending. Ann Ronco stated that she would like to talk about a survey question being offered at the next election in November that would ask voters what they want to do as far as opting in or out on marijuana. Ann Ronco stated that the council could use it as guidance for their next steps in the process.

Signatures:

Executive Sessions: No Executive Sessions Scheduled.

Adjourn: Motion made by Ann Ronco seconded by Stephen Cooper to adjourn at 8:10 PM

NOTE:

Meetings:

Dates & Time of other meetings between September 8th, 2020-September 22nd, 2020
Board of Assessor's Wednesday, September 9th, 2020; Recreation Board Wednesday, September 14, 2020.

Training & Days Off:

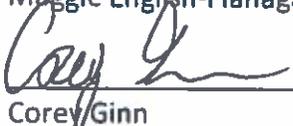
Minutes prepared and respectfully submitted by Brittany Whittlesey.



Stephen Cooper



Maggie English-Flanagan



Corey Ginn



Tammy Higgins



Ann Ronco